

Appendix No. 4 to the Terms and Conditions of Enrollment and Participation in Competency Improvement Training – Module 2,
under the project “Vision of the Future” POWR.03.05-00-00-Z036/18

AGREEMENT ON PARTICIPATION IN THE PROJECT “Vision of the Future”

Preamble

This Agreement is concluded within the framework of the Project “Vision of the Future” (hereinafter the “**Project**”), which is co-financed by the European Union from the European Social Fund, under the Operational Programme Knowledge Education Development 2014-2020, Priority III, Higher education for economy and development, Action 3.5 *Comprehensive higher education programmes* with the National Centre for Research and Development. The project is implemented in the period 01.04.2019-31.03.2023, on the basis of the agreement POWR.03.05.00-00-Z036/18 (hereinafter “**Co-financing Agreement**”).

The agreement is concluded on in Warsaw between:

The University of Economics and Human Sciences in Warsaw, with the registered office at ul. Okopowa 59, 01-043 Warszawa, NIP: 525-22-08-719, Regon: 017280390, entered in the register of non-public higher education institutions kept by the Minister of Science and Higher Education, register no. 261, represented by **Sylvia Jabłońska-Kempny**, Director of the European Projects Department, hereinafter “**Project Promoter**” and **Student**.....

Residing at.....

PESEL¹ no. hereinafter the “**Participant**”,

referred to jointly as “**Parties**”, and individually “**Party**”,

as follows:

§ 1

[Subject of the Agreement]

1. The subject of this Agreement is the Participant's involvement in Competency Improvement Training - Module 2, which will be held as part of the project “Vizja przyszłości” POWR.03.05-00-00-Z036/18, implemented by the University of Economics and Human Sciences in Warsaw, which involves participation in the following path of support, i.e., classes / trainings / courses / workshops (hereinafter referred to as: “courses”):

- Intensive English language course – 60 h,
- Intensive Polish language course – 60 h,
- Workshops: Better Presentations – 30 h

¹ If you do not have a PESEL no., please provide the exact date and place of birth.

- Workshops: Effective Business Negotiations – 30 h
- Vocational training (blended learning), indicate which:
 - Socioeconomic Analysis – 40 h
 - Human Resources Management – 20 h
 - Managerial Economics – 30 h
 - Teamwork – 40 h
 - Strategies in International Business – 40 h
 - Conflict Management – 40 h
- Study visits – 8 h,
- Meetings with employers – 2 x 4 h

2. The participant was selected in accordance with the criteria adopted in the “Terms and Conditions of Enrollment and Participation in Competency Improvement Training – Module 2, under the project “Vision of the Future” POWR.03.05-00-00-Z036/18.”

§ 2

[Project Goals]

1. The project is implemented in the period **01.04.2019 - 31.03.2023** at the University of Economics and Human Sciences in Warsaw.
2. The main goal of the Project is to increase the management effectiveness and quality of education by the University of Economics and Human Sciences in Warsaw through a number of various measures undertaken within the framework of the Project, in Warsaw in the period of 4 years (4.2019 - 3.2023), including but not limited to, increasing the key competencies of students of the University of Economics and Human Sciences in Warsaw from the perspective of the labor market economy, society and development of the country for a minimum of 240 students through courses within Module 2 of the Project, which includes language courses, soft skills workshops, vocational training (blended learning), meetings with employers and study visits.
3. Participation in the project is free of charge for the Participant, subject to §3 sec. 11-12 of the Agreement.
4. All information related to the realization of the Project are available in the Project Office and will be available on the Project’s website.

§ 3

[Participant's Rights and Obligations]

1. The Participant declares that the data given by them documents documents relating to the enrollment and participation in the Project is true and obliges to inform the Project Promoter of any changes without delay.
2. The Participant is obliged to comply with the terms and conditions applicable at particular stages of the Project implementation.

3. The Participant is obliged to participate in all activities indicated in § 1 of the Agreement, at dates and locations to be determined by the Project Organizer.
4. The Participant is obliged to obtain credit in the form provided for a given course within the deadline set by the teacher.
5. The Participant is obliged to be punctual and reliable.
6. The Participant is obliged to complete all documentation related to the Project implementation, and in particular to sign attendance lists (if the courses are conducted in person) and other documents indicated by the Project Promoter related to the Project implementation.
7. The Participant is obliged to complete at least 80% of the hours of the courses referred to in § 1, sec. 1.
8. The participant is obliged to complete the PRE Competency Balance sheet before starting participation in the project and the POST Competency Balance Sheet after completing participation in the project.
9. The participant is required to complete a preliminary level and a final language assessment test if applying for and attending a language course.
10. The Participant is obliged to participate in labor market graduate tracking research (regarding further education or employment) within 6 months after completing the training (including 4 weeks after completing participation in the Project).
11. The Parties exclude the possibility of contractual transfer of rights and obligations of the Participant under this Agreement to a third party.
12. In case of resignation from Project participation before its commencement, the Participant is obliged to provide information about the resignation in person, by phone or e-mail to the Project Office **no later than 3 working days** before the commencement of training/workshop/classes for which the Participant was qualified and entered into the list of participants.
13. In case of resignation from the participation in the Project during the classes, the Participant is obliged to submit a written statement explaining the reason for resignation from the participation in the Project.
14. If the Project Office is not informed, at least 3 working days before the course commencement date, about resignation from participation, The Project Promoter may demand reimbursement of costs of organizing a given course in the amount defined in § 6 sec. 5 of the *“Terms and Conditions of Enrollment and Participation in Competency Improvement Training – Module 2, under the project “Vizja przyszłości” POWR.03.05-00-00-Z036/18.”*
15. If the Participant stops attending the courses organized within the framework of the Project before their conclusion, without justification, or their attendance is too low (below 80% of hours), the Project Promoter may demand reimbursement of costs of organization for a given course. Detailed terms and conditions of participation in the courses are specified in the *“Terms and Conditions of Enrollment and Participation in Competency Improvement Training – Module 2, under the project “Vizja przyszłości” POWR.03.05-00-00-Z036/18.”*

16. If the Participant stops attending the courses organized within the framework of the Project during their implementation, without justification, or if they fail to achieve the minimum attendance rate, the Participant undertakes to reimburse costs of the course borne by the Project Promoter, as specified in § 6 sec. 5 of the *”Terms and Conditions of Enrollment and Participation in Competency Improvement Training – Module 2, under the project “Vizja przyszłości” POWR.03.05-00-00-Z036/18.”*

§ 4

[Rights and Obligations of the Project Promoter]

1. The Project Promoter undertakes to:

- a) ensure that the courses are conducted by qualified staff with practical experience in the areas of the individual modernized courses,
- b) ensure that rooms for each class are free of architectural barriers due to the possibility of participation of people with disabilities in the project,
- c) make didactic material available via the Extranet/new virtual university system “MojeAEH” [MyAEH] or in hard copies - if necessary, adapted to persons with disabilities (e.g. enlarged font for the visually impaired),
- d) maintain the confidentiality of any personal data provided by the Participants pursuant to § 5 of this Agreement.

2. The course schedule shall be provided by the Project Promoter to the Participant before their commencement.

3. The Project Promoter reserves the right to change the Schedule, about which they will inform the Participant in electronic or paper form.

§ 5

[Personal Data Protection]

1. The Participant agrees to the collection, processing and transfer of personal data, in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L 119, 04.05.2016, p. 1, as amended).

2. The lack of consent to the processing of personal data by the Participant is equivalent to the lack of possibility to participate in the support within the Project.

3. Personal data can be processed by the Project Promoter only for the purposes of provided support, Project implementation, evaluation, monitoring, control and reporting within the framework Project.

4. While processing personal data, the Project Promoter is obliged to preserve the rules indicated in Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing

Directive 95/46/EC (General Data Protection Regulation) (OJ L 119, 04.05.2016, p. 1, as amended); Act of 29 August 1997 on the Protection of Personal Data (consolidated text: Dz. U. z 2016 r. poz. 922 [Journal of Laws of 2016, item 922]).

5. The Project Promoter, in case of personal data processing in the IT system, undertakes to process them in IT systems such as internal IT system designed for information exchange between students, lecturers and employees and central IT system (SL2014).

§ 6 [Termination of the Agreement]

The Project Promoter may terminate the Agreement without notice in case of:

- 1) termination of the Co-financing Agreement by the Intermediate Body,
- 2) termination of the Co-financing Agreement with the joint the consent of the Project Promoter and the Intermediate Body,
- 3) gross violation by the Participant of the provisions of this Agreement, the *“Terms and Conditions of Enrollment and Participation in Competency Improvement Training – Module 2, under the project “Vision of the Future” POWR.03.05-00-00-Z036/18”* or acting to the detriment of the Project Promoter.

§ 7 [Final Provisions]

1. This Agreement shall enter into force on the date its conclusion.
2. In matters not regulated by this Agreement the provisions of the *Terms and Conditions of Enrollment and Participation in Competency Improvement Training – Module 2, under the project “Vision of the Future” POWR.03.05-00-00-Z036/18.”* shall apply.
3. The Participant declares that they have read the above-mentioned Terms and Conditions and fully accepts their provisions.
4. Any amendments to the Agreement must be made in writing under pain of nullity.
5. In matters not regulated by this Agreement the provisions of the Civil Code shall apply.
6. This Agreement is drawn up in two identical copies, one for each Party.

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*Stamp and signature of the person authorized by the
Project Promoter*

.....
Participant's signature